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**DASMESH INSTITUTE OF RESEARCH & DENTAL SCIENCES**  
**TALWANDI ROAD, FARIDKOT**

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Dated: 03/12/2019

**DASMESH INSTITUTE OF RESEARCH AND DENTAL SCIENCES. FARIDKOT**


**Minutes of faculty meeting held on 30/11/2019 at Committee Room ( 2pm )**

- The meeting was presided over jointly by Dr Gursevak Singh Director DIRDS and S Swaranjit Singh Gill Joint Director DIRDS.
- Dr SPS Sodhi Principal, DIRDS welcomed everyone all present. Dr SPS Sodhi also expressed gratefulness to Dr Gursevak Singh Director, DIRDS and S Swaranjit Singh Gill, Joint Director, DIRDS for being there for this meeting.
- Dr SPS Sodhi highlighted excellent achievements of UG/PG students in University results. He also congratulated all staff members for this achievement.
- Dr Sodhi also appreciated the team work carried out by admission cell in filling up most of the undergraduate and Post graduate seats.
- Dr.Sodhi sir, requested the management about forming IQAC of Institution so that to make the quality improvements of the institution in better way and useful for near future NAAC Accreditation. Both Dr.Gursevak sir and Swaranjit Singh Gill Sir appreciated this Idea and suggested Principal to form the committee as early as per the regulations of NAAC Accreditation criteria's.
- Principal Sir requested the management members for permitting to celebrate the 550<sup>th</sup> birth anniversary of Sri Guru Nanak Dev ji under the banner SARBAT DA BHALA, and during this to organize dental and medical camps in the institution along with cultural events and competitive events for students. Dr.Gursevak sir also suggested inviting few dignitaries to enlighten the students about the teachings of Sri Guru Nanak Dev ji. Principal Sir then informed Dr.Tarun to prepare the tentative programme schedule in the second week of December.
- Principal sir also explained about Department of Oral & Maxillofacial Surgery organizing AOMSI MASTER CLASSES -2020 in the month of Feb 2020 and the preparations so far and necessary arrangements required for the programme.
- Principal Sir also suggested organizing the CONVOCATION in the month of Feb or March 2020. Dr Tarun, Dr.Thippeswamy and Dr Ramandeep Punia were assigned with task of preparing the schedule for convocation along with necessary preparations.

- Dr.Gursevak Sir also informed everyone about the near completion of unique distinction in being the first one in the state to install 600MW rooftop solar energy station.
- He once again requested cooperation from all faculty members in enforcing discipline on the campus and requested everyone to follow the office directive regarding movement register.
- Principal Sir, informed everyone about organizing white coat ceremony for the first year students in next month before the winter vacations and informed Dr.Thippeswamy and Dr.Ramandeep singh Punia to prepare the SOP's for the event. Swarnjit Singh Gill Joint Director of DIRDS suggested to include the Fresher's party on the same day as it was in last year.
- All the faculty members were also asked to submit report on UG/PG Syllabus progress report in format already circulated.
- All the head of departments gave departmental reports and maintenance of Students performance registers.
- Dr Renuka Sood was told to keep the records of Hepatitis vaccination records of Students
- Dr SPS Sodhi also informed faculty about start of dialysis facilities at Dasmesh Hospital. Dr.Gursevak singh appreciated these efforts of principal and the faculty of Dasmesh Hospital.
- There were changes made to sub committees due to changes in staff/ change in designation. The revised list was circulated and approved by all.
- S Swaranjit S Gill Joint Director DIRDS in his address pointed out long waiting of patients in the waiting area and asked the HOD's to take the necessary initiatives to minimise the patient waiting and also requested all the head of departments to ensure cordial working atmosphere in departments and also to improve patient care facilities.
- Dr Gursevak Singh Sir and Dr.Swarajnit Singh Gill Sir assured complete support of management for the future endeavours.
- The meeting ended with fellowship.

**Minutes prepared by: S Preetinder Singh ( PA to Principal )**

**Notices circulated - Amendments carried out in sub committees.**

  
**Dr. S.P.S. Sodhi**  
 Principal  
 Dasmesh Institute of Research  
 Dental Sciences, FAJIA, ROT